BCBS IL ACA Contracting Directions through Benavest

IMPORTANT!

If you are already contracted with BCBS of IL, please refer to **TRANSFER INSTRUCTIONS FOR BCBS OF IL**.

BCBS of IL Contracting for New Agent

Step 1: Request Contract

Request Contract from Benavest by emailing office@benavest.com with the Subject: **BCBS IL: Contracting Request**

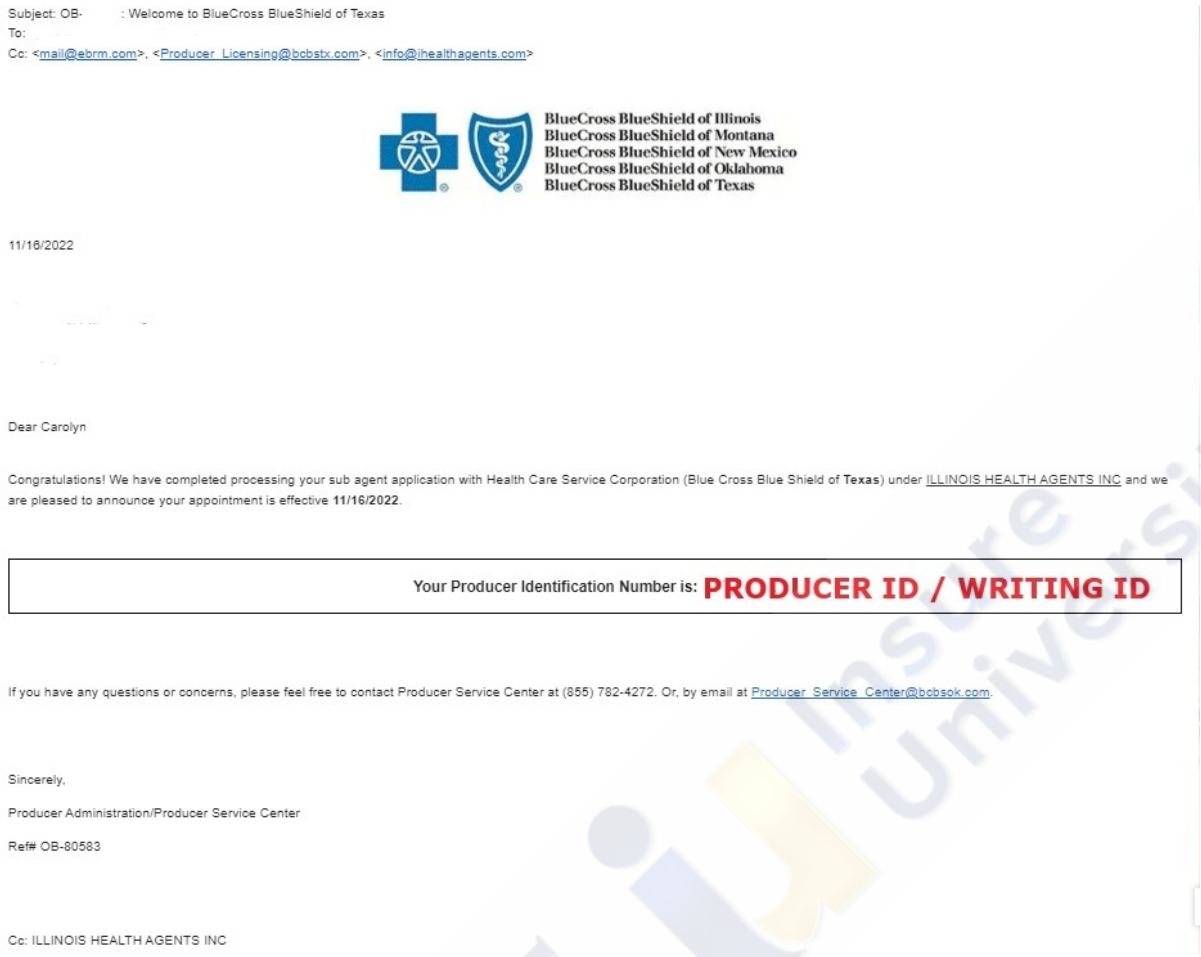
Step 2: Onboarding Invitation

Once Benavest processes your BCBS IL contract request, you'll receive an invitation from **producer_service_center@psc.hcsc.health** to complete the BCBS IL contracting process. Please ensure you complete the application using the provided link within 10 days, as the invitation will expire after that period.

Some paperwork may require iHealth agency name and/or EIN:
Agency Name: **Illinois Health Agents Inc dba Independent Health Agents**
Agency EIN: **27-0622041**

Step 3: Appointment Confirmation

Once the carrier reviews and approves your application, you will receive a confirmation email from: **producer_service_center@psc.hcsc.health** that will contain your writing number.



Subject: OB- : Welcome to BlueCross BlueShield of Texas
To:
Cc: <mail@ebrm.com>, <Producer_Licensing@bcbstx.com>, <info@ihealthagents.com>

BlueCross BlueShield of Illinois
BlueCross BlueShield of Montana
BlueCross BlueShield of New Mexico
BlueCross BlueShield of Oklahoma
BlueCross BlueShield of Texas

11/16/2022

Dear Carolyn

Congratulations! We have completed processing your sub agent application with Health Care Service Corporation (Blue Cross Blue Shield of **Texas**) under ILLINOIS HEALTH AGENTS INC and we are pleased to announce your appointment is effective **11/16/2022**.

Your Producer Identification Number is: **PRODUCER ID / WRITING ID**

If you have any questions or concerns, please feel free to contact Producer Service Center at (855) 782-4272. Or, by email at Producer_Service_Center@bcbsok.com.

Sincerely,

Producer Administration/Producer Service Center

Ref# OB-80583

Cc: ILLINOIS HEALTH AGENTS INC

⚠ *Once you receive this, please send office@benavest.com a copy of the email.*

Step 4: Broker Portal Registration

48 hours after you have received your BCBS of IL Producer Number, you can visit the producer portal and register.

- You will need to have your **Producer ID** handy and use the same email address, address, and information you provided during onboarding application.
- Once registered, the portal will take 24-48 hours to update. After 48 hours you should be able to log in and use the platform to enroll clients and see your BOB.

Transfer Instructions for BCBS of IL

Option 1: If Agent is Transferring BOB

1. Fill out the attached **Term and Reassign Letter**.

> - Agent Name, Producer Number *(XXXX's)*, and Agency State ID must be

changed to reflect the agent's information.
- Agent must print, sign, and date (where the x's are).
- Indicate BCBS state appointment(s) you want to transfer.

2: The **Term and Reassign Letter** must be signed by your current upline/agency in order to move business.

NOTE: If you are directly appointed with the carrier, you do not need the upline/agency signature and may leave this blank.

Term and Reassign Letter - Moving Business

BCBS (OK, NM, IL, MT, TX)_Term and Reassign Letter - Moving Business.docx

Option 2: If Agent is NOT Transferring BOB

Fill out the attached Term Letter.

- Agent Name, Producer Number (XXXX's), and Agency State ID must be changed to reflect agent's information.
- Agent must print, sign, and date (where the x's are).
- Indicate BCBS state appointment(s) you want to transfer.

Note: If you are not moving business, the agent does not need permission to terminate his writing number.

Term Letter - Not Moving Business

BCBS (OK, NM, IL, MT, TX)_Term Letter - NOT moving business.docx

Carrier Portal

BCBS of IL Portal: https://www.bcbsil.com/producer

BCBS of IL Support Contact Details

✉ Producer_Service_Center@bcbsok.com
✆ (855)782-4272

Benavest Contact Details

office@benavest.com
(800) 893-7201 x 1610
(954) 947-8694